



# HEMLOCK LAKE UNION AGRICULTURAL SOCIETY



## *“SPECIAL EVENT CONTRACT “*

**In consideration of** the Landlord (Hemlock Lake Union Agricultural Society) leasing/renting certain premises to the Tenant, the Tenant leasing those premises from the Landlord and mutual benefits and obligations set forth in this Contract, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Contract agree as follows:

Tenant/Organization Name: \_\_\_\_\_

Telephone # \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**Event Dates:**

The term of this Contract/Lease commences at \_\_\_\_\_ AM/PM on (date) \_\_\_\_\_ and ends at \_\_\_\_\_ AM/PM on (date) \_\_\_\_\_.

**Event Description:** A full description of the Event must be a part of this contract and be reviewed by and approved by the Landlord. Any variance from this description can result in the immediate termination of this Contract.

**The Landlord agrees to lease/rent to the Tenant the premises as described below:**

**Space / Building Requirements:**

Festival Building: <b>\$650.00</b> X # of days _____ =	\$ _____
Commercial Building: <b>\$275.00</b> X # of days _____ =	\$ _____
Grange Hall: <b>\$175.00</b> X # of days _____ =	\$ _____
4-H Building: <b>\$250.00</b> X # of days _____ =	\$ _____
Domestic Building: <b>\$100.00</b> X # of days _____ =	\$ _____
Agricultural Building: <b>\$250.00</b> X # of days _____ =	\$ _____
Horse Arena (150' X 240'): <b>\$350.00</b> X # of days _____ =	\$ _____
Horse Arena (100' X 200'): <b>\$250.00</b> X # of days _____ =	\$ _____
Horse Stalls: <b>\$10.00</b> X # of stalls _____ X # of days _____ =	\$ _____
Mobile Radios: \$10.00/day X # req. _____ X # days _____ =	\$ _____
Public address system: \$50.00/day X # of days _____ =	\$ _____
Trash pick up: \$7.00/tote X # of totes _____ X # days _____ =	\$ _____

**Electrical Requirements (outside area only):**

1. Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Special Needs:**

1. Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

2. Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

3. Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**Fair Grounds Camp Sites:** (30 Amp/110V Electric and water is included in the per night Rate)

# Nights: \_\_\_\_\_ X \$ 20.00/night X # of campers \_\_\_\_\_ = \$ \_\_\_\_\_

**Total Contract \$ Value:** ----- \$ \_\_\_\_\_

**Security Deposit:** equal to **20%** of the total contract value above. ----- \$ \_\_\_\_\_

Deposit is due upon contract signing and is in addition to the rental price of the area's selected. Building and grounds are to be left as found. If this is not adhered to the security deposit will not be refunded. Both parties will conduct an inspection of all rented areas at the beginning and at the end of the event. Comments to be so noted below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Balance due:** ----- \$ \_\_\_\_\_

**Balance will be Invoiced and payable with in 30 days of Invoice.**

**Vendor set up and tear down time:** Days prior to the event start date for set up # \_\_\_\_\_ and # \_\_\_\_\_ days after the event close date for tear down. **If additional time is needed please make note (additional time may result in an up charge).** Security during the above event dates (including set up and tear down days) is the sole responsibility of the contracting organization. The Fair Society will not be held responsible for any items left at our grounds beyond the event time frame. -----\$ \_\_\_\_\_

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**Lessee/Tenant Rental Insurance:**

Contracting organization will provide H.L.U.A.S. a certificate of insurance with a liability limit of not less than one million dollars (\$1,000,000.00) per occurrence naming the HEMLOCK LAKE UNION AGRICULTURAL SOCIETY as an additional Insured for the duration of the event including the period of time from set-up to teardown. This certificate must be in hand no latter than (5) Five days prior to the start day of the event.

Maps as needed will be provided with this contract to out line all areas covered under this contract. This Contract is accepted in accordance with the Rules and Regulations of the Fair Society.

Make check payable to: Hemlock Lake Union Ag. Society.  
Signing this agreement signifies acceptance by both parties.

**Tenant/Lessee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Landlord/Fair Society Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

Once the Hemlock Lake Union Agricultural Society accepts this contract, a signed copy will be sent to the Tenant.

**Send all correspondences to:**

Hemlock Fair  
PO Box 263  
Hemlock, NY 14466  
Attn: Mr. Anthony (Bud) West Pres.

Hemlock Fair Grounds  
Space building document

Location	Sq/Ft	Seating	Size	Map #
4-H Building	4,156			1
Domestic Building	1,500		50' X 30'	2
First Aid Station			16' X 14'	4
Fair Office	1,600		40' X 40'	5
Festival Building	12,000		120' X 100'	6
Commercial Building	4,720		118' X 40'	7
Grange Hall	2,380		70' X 34'	8
Antique Saw Mill				23
Grand Stand		1,000	140' X 52'	11
Agricultural Building	4,000		100' X 40'	19
Horse Areana	20,000		200' X 100'	21
Horse Areana	36,000		240' X 150'	20
Horse Track			1/2 Mile	27
Antique Tractor Pull Area		330	290' X 45'	22
Main Event Area	27,000	1,730	300' X 90'	25
Stage	1,500		60' X 25'	26
Horse Stables			80' X 35'	14
Livestock Stables-a			240' X 36'	15a
Livestock Stables-b			66' X 36'	15b
Draft Horse Stables			100' X 38'	16
Livestock Stables			100' X 36'	17
Livestock Stables			100' X 48'	18

Hemlock Fair Grounds

Location	Sq/Ft	Seating	Size	Rental \$
4-H Building	4,156			\$250.00
Domestic Building	1,500		50' X 30'	\$100.00
First Aid Station			16' X 14'	
Fair Office	1,600		40' X 40'	
Festival Building	12,000		120' X 100'	\$650.00
Commercial Building	4,720		118' X 40'	\$275.00
Grange Hall	2,380		70' X 34'	\$175.00
Antique Saw Mill				
Grand Stand		1,000	140' X 52'	
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